

## St. Louis Regional Library Network Meeting Minutes

August 14, 2014  
Concordia Seminary

### Attendance:

Christina Prucha, Meredith McCarthy, Angela Watson, Eric Stancliff, Brian McFerron, Heidi Vix, Lynn Grimshaw Maitz

Amigos Representatives: Tracy Byerly and Linda Elkow

- I. Welcome – Called to order 1:35pm.
- II. Approval of minutes – Approved by acclamation
- III. Treasurer's Report
  - a. July balance sheet was discussed. Will be sent to members after the meeting. Balances are still very healthy. Fund balance is \$31,800.
    - a.i. Byerly will bring information on actual costs incurred by Amigos to run SLRLN to use for future budgeting purposes.
- IV. "Between meetings" items
  - a. New vendor – Bound to Stay Bound
  - b. Individual membership inquiry – We now have three individual members.
  - c. Bowling with SLA – A rep from SLRLN did attend. Event went well. Initial contact was made through relationship made through setting up Google Calendar.
  - d. Co-op list addition was discussed.
- V. Copyright Workshop – review
  - a. 60 registered for the event. Around 55 attended. Survey feedback was discussed. The majority of the feedback was very pleased. There was an unanticipated issue with many of the attendees coming from for profit schools which have different issues than non-profit schools. Speaker handled this unexpected angle well.
  - b. People really appreciated getting information about further resources. Concerns were raised about time management and break scheduling.

- c. Future workshop ideas were solicited from attendees. Everyone said they would recommend the workshop. Working with Maryville for the location was very pleasant experience.

#### VI. Libguides Workshop update

- a. Viability of continuing in lieu of software deployment timing and functionality issues was discussed. Recommendation from Heidi based on her library's experience with initial deployment is to wait. Many libraries are holding back on upgrading based on issues being reported by early adopters.
- b. Christina made the motion to revisit the idea of including LibGuides as a session in the Tech Expo. Heidi seconded. Motion carried.
- c. Fall LibGuides session is officially cancelled and other options were discussed.

#### VII. Google Calendar update

- a. Working well with making relationships with the relevant groups. Amigos made the code live so the calendar content is up online. Success going forward is dependent on the groups to continue to provide updated information.
- b. Conferences and events for state library groups will be added to the calendar.

#### VIII. Management Services Overview (Tracy)

- a. Overview of Amigos Services provided in FY15 report was distributed. Report is attached. Amigos is willing to be flexible as the needs of the Council change over time.
- b. Amigos has moved to Big Bend and 141.

#### IX. Marketing

- a. Benefits folder committee
  - a.i. Brochure draft by Meredith was distributed. Suggestion was made to change the template away from the black background to save toner expenses.

- a.ii. Necessity for two versions of brochure was discussed. One for current members and one for prospective members.
- a.iii. Have about 80 member organizations. Would be good to put a representative sample of member organizations on the back page of brochure with a referral to the web for a full list.  
Amigos will put a member list on the website that can be linked to on the brochure.
- a.iv. Potential swag items for marketing purposes were discussed.
- b. Notification list was discussed.

X. SLRLN award/scholarship – Resolved prior to the meeting.

#### XI. Tech Expo 2015

- a. Have sent out call for proposals in October before with a due date in December in the past. Call for proposals will be sent out on 10/31 with a due date of December 8<sup>th</sup>. Can extend for a second call as needed.
- b. Linda at Amigos will work with Christina to establish a Google Drive folder that can be shared with the Council to populate with proposals as they come in.
- c. Timing for scheduling the event was discussed. Christina will check on availability at Logan College. Goal is to have it on a Wednesday or a Thursday in February.
- d. Did not have a keynote in 2014 and was not an issue.
- e. Room hosts will be required to use the audio amplification system as it was an issue in the past.
- f. Catering options were discussed.
- g. Acceptance / confirmation letter needs to include that speakers attend the conference and eat lunch for free.

#### XII. Spring Speaker Series 2015

- a. Tentatively scheduled for the end of April
- b. Eric will contact Senator Maria Chapelle-Nadal to pursue having her as a possible speaker.

c. Eric will contact Peggy to pursue Fontbonne as a location.

XIII. NetNews

- a. Content options and possible publication schedule was discussed.
- b. Motion made by Christina to have a new issue out in November and to commit to a quarterly publication schedule to fall roughly halfway through our events. Seconded by Angela. Motion carried.

XIV. Day of week for our meetings

- a. Tabled until more information is available from member with a scheduling conflict.

XV. Other business

- a. Next meeting date set for September 11<sup>th</sup> at 1:30pm at Concordia.
- b. Christina asked about obtaining current copies of the minutes. The minutes are not mounted on the website until approved. Request was made to get them out to the listserv in a more timely fashion. Meredith will submit the minutes to the email list.
- c. History of SLRLN Committee had no report.

XVI. Adjourn

- a. Motion made by Meredith. Lynn seconded. Motion carried.

Meeting adjourned at 3:15 p.m